



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY HISTORICAL
LANDMARKS AND RECORDS COMMISSION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012**

Friday, October 9, 2015

9:30 AM

AUDIO LINK FOR THE ENTIRE MEETING. (15-4943)

Attachments: [AUDIO](#)

Present: Louis Skelton, Chair Stephen Sass, Vice Chair Yolanda Duarte-White and Commissioner Elysha Paluszek

Excused: Commissioner Ivy Sun

Call to Order. (15-4857)

The meeting was called to order by Chairman Sass at 10:10 a.m.

I. ADMINISTRATIVE MATTER

1. Approval of the July 10, 2015 Minutes. (15-4860)

On motion of Vice Chair Yolanda Duarte-White, seconded by Commissioner Elysha Paluszek, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairman Sass' report on the special meeting held on September 17, 2015. (15-4861)

Chairman Sass reported that he presided over a productive session regarding the Historical Landmarks and Records Commission's ordinance. Representatives from Regional Planning Department, Office of County Counsel as well as Commission Services staff were in attendance.

3. Ex-Officio Member reports on activities during the month of October 2015. (15-4863)

Portia Sanders, Registrar Recorder/County Clerk (Registrar Recorder), reported that her department's Records Management Division continues to work on the records retention schedule.

4. Staff Report for the meeting of October 9, 2015. (15-4866)

There was no report presented.

5. Recommendation: Comment on and/or receive and file the following correspondence from the Office of Historic Preservation:

Office of Historic Preservation:

- California Register of Historical Resources nomination of Sullivan Canyon Historic District
- National Register of Historic Places Nomination of CA-LAN-001
- National Register of Historic Places Nomination for Lincoln Place Apartments (15-4867)

After a brief discussion on correspondence received, on motion of Commissioner Elysha Paluszek, seconded by Commissioner Louis Skelton, unanimously carried, the correspondence was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)
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III. DISCUSSIONS

6. Discussion and appropriate action regarding HLRC's future meeting schedule. (15-4858)

The Commission held a brief discussion on the HLRC's 2016 meeting schedule. The Commission concurred with Counsel in changing the HLRC's meeting schedule time from 9:30 a.m. to 10:00 a.m.

During further discussion the Commission agreed to explore collaborating with the Los Angeles Conservancy and Regional Planning to have town-hall meetings in each Supervisorial District and do a press release blast regarding the passage of the HLRC ordinance. Inform constituents about the historical landmarks nomination process.

After discussion, staff was directed to place an item regarding changing the meeting time change on the next meeting agenda for discussion and action by the Commission.

7. Discussion and appropriate action regarding the administrative processes for the newly approved Historic Preservation Ordinance. (15-4859)

During a discussion on the administrative processes for getting a landmark designation Portia Sanders, Registrar Recorder/County Clerk (Registrar Recorder), stated that the registrar Recorder's office is currently working on the landmark designation form.

IV. MISCELLANEOUS

Matters Not Posted

8. Matters not posted on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda. (15-4868)

The following was introduced for discussion and place on a future agenda for discussion:

Discussion regarding landmark designations that the HLRC would like to nominate.

- **Commissioner Skelton**

Public Comment

9. Opportunity for Members of the Public to Address the Commission on Listed Agenda Items. (15-4869)

The following persons addressed the Commission:

- **Mike Lawry, Crescenta Valley**
- **Mike Morgan, Historical Society, City of Glendale**

Adjournment

10. Adjournment of the meeting of October 9, 2015. (15-4870)

There being no further business, Chairman Sass adjourned the meeting of October 9, 2015 at 11:10 a.m.